

# Membership Application/Renewal Form

## **APPLICANT DETAILS**

Mr/Mrs/Miss/Ms Surname \_\_\_\_\_

Given Names \_\_\_\_\_

Residential Address \_\_\_\_\_ Suburb \_\_\_\_\_ Postcode \_\_\_\_\_

Email Address \_\_\_\_\_

Home Phone \_\_\_\_\_ Mobile \_\_\_\_\_

## **CLASS OF MEMBERSHIP**

Please consider my application for the following class/classes of membership.  
(Tick required brackets [  ])

<b>Introductory</b> (4 months - available only once per financial year)	[ <input type="checkbox"/> ]	\$10.00p/p
<b>General</b> 1 July to 30 June	[ <input type="checkbox"/> ]	\$25.00
<b>Bush Walking Australia affiliated Association member</b>	[ <input type="checkbox"/> ]	No Fee
Name of Association _____	Membership Expiry date	/ /
<b>Family</b> ( This Membership Class defines <u>Fees only</u> )	[ <input type="checkbox"/> ]	\$10+\$15.00p/p
		Eg: 3 person family - \$55

Please tick another bracket to define your individual class

Are you the family member responsible for membership fees payment?

YES [  ] NO [  ]

Family Membership Applicants only:- Please list on the next page the full name and relationship of all persons to be included in this Family Membership Class.

Payment of the above fees can be made to the walk Leader or electronically to:

**BSB: 633 000 Account No: 156510893 Account Name : Ipswich Bushwalkers Inc**

Reference: Please include your name eg A SMITH

Send Membership Form by email to ipswich\_bushwalkers@yahoo.com.au

## **DECLARATION**

Have you anything to disclose which may affect your ability to participate in any Club Activity?

YES [  ] NO [  ]

Have you ever been refused any type of insurance, or had any special terms imposed?

YES [  ] NO [  ]

If you answered YES to any of the above, please provide details on the next page of this form.

Please turn over

**ACKNOWLEDGEMENT OF RISKS AND OBLIGATIONS OF MEMBERS**

This acknowledgement of risks applies to all club activities I/we may undertake as a member of Ipswich Bushwalkers Incorporated (the Club).

In voluntarily participating in activities of the Club which are described to me by the activity leaders I/we am aware that my participation in the activities may expose me to hazards and risks that could lead to injury, illness or death or to loss of or damage to my property. I/we also acknowledge that I/we may encounter weather conditions that could lead to hypothermia and being in locations where evacuation for medical treatment may take hours or days.

In particular when participating in abseiling or above the snowline activities I/we am aware that these activities could expose me to additional hazards and risks described to me by the activity leader.

To minimise risks I/we will endeavour to ensure that

1. Each activity is within my capabilities
2. I am carrying food, water and equipment appropriate for the activity
3. I will advise the activity leader if I/we am taking any medication or have any physical or other limitation that might affect my participation in the activity
4. I will make every effort to remain with the rest of the party during the activity.
5. I will advise the leader of any concerns I/we am having, and
6. I will comply with all reasonable instructions of club officers and the activity leader.

I/we have read and understand the above requirement. I/we have considered the risks before choosing to sign this acknowledgement of risk. I/we still wish to join the activities of the Club. I/we acknowledge that I/we will take responsibility for my own actions and that signing this form and the payment of my subscription will be deemed as full acceptance and understanding of the above conditions.

Emergency contact Name:- \_\_\_\_\_ Ph \_\_\_\_\_

I/we acknowledge I/we have received a copy of the Club's Risk Management Plan.

I understand that the club has public liability insurance of AU\$20,000,000.

If I/we am accepted as a member, I/we agree to be bound by all the rules and by-laws of the **Ipswich Bushwalkers Inc.** I/we enclose \$\_\_\_\_\_ as Membership Fee.

Name: \_\_\_\_\_  
*Please print names*

Name: \_\_\_\_\_

Signed: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**FAMILY MEMBERSHIP DETAILS**

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**DECLARATION INFORMATION** (If insufficient space, attach a separate sheet)

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**OFFICE USE ONLY**

Receipt Number:- \_\_\_\_\_

## Risk Management Plan for Ipswich Bushwalkers Inc.

Version: 2.1

Date: 15/07/2017

Ipswich Bushwalkers Inc. (hereafter referred to as the "Club") is an incorporated club based in the City of Ipswich, Queensland, which aims to provide its members with the opportunity to undertake recreational activities, primarily bushwalking, in the natural environment, in accordance with the principles of safety and minimum environmental impact. The scope of this Risk Management Plan shall be limited to the activity of bushwalking.

The Club acknowledges that the undertaking of its bushwalking activity in the natural environment, and especially in remote or wilderness areas, may result in its members encountering hazards, and accordingly this Risk Management Plan documents the processes the Club employs in reducing the risks associated with the activity.

### 1. Bushwalking Trip Planning.

Bushwalks are selected and planned based on existing club knowledge, information obtained from external sources, such as bushwalking literature and other bushwalking club publications, and supplemented by a pre-walk when necessary to confirm conditions that impact on the walk grading.

Also taken into account when planning walks is the distance required to be travelled before the walk can commence, walk length, and expected time required to complete the distance over the terrain type.

All non-graded track walks require a minimum of 4 adult participants.

### 2. Bushwalk Grading.

The Club publishes an upcoming bushwalks calendar in its bi-monthly newsletter. Every bushwalk receives a grading, which takes into account the length of the walk, the terrain type likely to be encountered, and the fitness level required to complete the walk in the required time duration. This objective grading system is intended to provide Club members with an indication of whether a particular bushwalk they may wish to nominate for is within their capabilities.

The grading of a particular bushwalk is established by the nominated leader for that walk, and is reviewed by the Club executive committee prior to the publication of the bushwalking calendar. Under By-Law 19 of the Club, a nominated bushwalk leader is required to exclude members from the bushwalk if they consider that bushwalk to be unsuitable for that member. New members with no recent and verifiable history of bushwalking are encouraged to initially nominate for lower grade bushwalks, in order to establish their capabilities.

### 3. Bushwalking Leadership.

Our walk leaders only lead walks that are within his or her ability and experience but are *not formally trained* or qualified in Bushcraft.

From time to time or as when required the Club provides basic in-house bushwalking leadership training to interested members. This training is intended to provide members with sufficient knowledge to be able to lead low grade bushwalks on tracks up to Class 3 of AS 2156.1-2001, "Walking Tracks - Part 1: Classification and Signage", as well as information regarding the Club emergency contact system and how to deal with emergency situations in the natural environment such as bushfires and extreme weather conditions.

Members wishing to lead more difficult bushwalks shall demonstrate that they have appropriate higher level skills such as navigation, required to lead these walks. These skills may be obtained via a number of avenues, which may include the participation in a series of higher grade bushwalks with skills mentoring by the more experienced leaders of these bushwalks.

The Club executive committee reviews the nominated leaders of each bushwalk prior to the publication of the bushwalking calendar.

4. Navigation.

A bushwalk leader shall have the navigation skills necessary to undertake the particular bushwalk they have nominated for, and shall have upon them the appropriate materials required to safely navigate that walk. These materials may include, where appropriate, basic graded track diagrams, topographic maps, compass, detailed walk notes. Leaders shall conduct a pre-walk shortly before the bushwalk proper, if there are concerns regarding navigation, current condition, or possible presence of new hazards of the bushwalk.

5. Communications.

The Club has established a Contact Officer, who is responsible for advising authorities if a bushwalking party has not returned by a designated time. The detailed procedure is published in the Club bi-monthly newsletter. A mobile telephone is carried on every bushwalk for emergency contact purposes. A Personal Locator Beacon (PLB) to be carried at the discretion of the walk leader

6. First Aid and Health.

The Club bi-monthly newsletter outlines the minimum items that members are required to bring with them on bushwalks; a personal first aid kit is one of the nominated items. In addition, the leader of each bushwalk shall take with them on that bushwalk an up-to-date Club first aid kit. Club members who obtain their first aid certificates shall have 50% of the fees incurred in obtaining that certificate reimbursed by the Club.

The Club membership application/renewal form contains a section in which intending or renewing members must declare if they have anything to disclose which may affect their ability to safely undertake Club activities. All members must complete and sign this form on an annual basis.

7. Individual responsibilities.

Individual members have the responsibility of bringing with them on bushwalks the items listed in the 'minimum requirements for day walks' section published in every edition of the Club bi-monthly newsletter.

The Club membership application/renewal form contains a statement of an acknowledgement of risks and obligations. This statement requires that members agree to endeavour to ensure that the activity is within their capabilities; that they are carrying food, water and equipment appropriate for the activity; that they will advise the activity leader if they are taking any medication or have any physical or other limitation that might affect their participation in the activity; and that they will make every effort to remain with the rest of the party during the activity. All members must sign this form on an annual basis.

Club members:

- Need to take responsibility for their own safety.
- Exercise a duty of care to all other participants. Duty of care is the responsibility to refrain from causing other persons injury or loss.
- Ensure they have health and /or fitness levels and equipment suitable for the activities they undertake.
- Follow club operating procedures.